



Consent to use pupil data and for pupil involvement in activities

Child's full name:	Child's date of birth:
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<p>Management & Safeguarding Information:</p> <p>I understand that the school uses a Management Information System called Pupil Asset to store and share information about my child's attendance, progress and attainment, medical needs, special educational needs and behavior, and a Safeguarding Software Programme called CPOMS to record and track incidents which may affect my child's welfare or safety.</p>
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Official individual school portraits and class/year group photographs are taken by **Tempest Photography or Kittle Photography** who will receive your child's full name and class information to be able to process sales. Class/year group photographs are shared with other families with children in the same group, but no child is identified by name.

Comments if required:

I would like to receive generic correspondence (*please delete): *via email / paper copy

I give permission for my child's medical information to be shared as above: Yes / No

Type of consent: SEN&D

Details of your child's special educational needs and/or disabilities (if they apply) may be shared with other staff, medical and educational professionals (e.g. school nursing team, speech and language therapists, educational psychologists, GPs and community pediatricians, Norfolk County Council Funding Panel) in order to arrange and review support required in school or to apply for additional funding.

I give permission for my child's special educational needs information to be shared as above: Yes / No

Type of consent: Intimate Care

Nursery: We understand that Nursery children may be at different stages of toilet training and some may still be in nappies. Nursery staff will provide intimate care as required to include changing nappies, cleaning with wipes and applying nappy cream that has been provided by the parent or carer. Parents or carers will be informed daily about their child's nappy care.

Nursery staff will provide physical comfort as required to help a child settle to sleep. This may include sitting them on their lap or gently rocking. Front to front contact is avoided and the child visible to other staff at all times.

Main School: Your child may need occasional help with changing or following using the toilet. Staff provide intimate care support on a **voluntary** basis and will encourage children to achieve independence in this area with dignity and respect. Parents or carers will be informed discretely if intimate care has been required and may be asked to supply spare clothes and wipes if necessary.

I give permission for my child to receive intimate care: Yes / No

Type of consent: Educational Visits

As part of your child's learning, we like to make use of our local environment and may visit places of local interest **within walking distance** of the school (e.g., other schools, churches, shops, galleries etc). Children are supervised by school staff at all times. A full risk assessment will be available for each visit. Separate consent is requested prior to any educational visit requiring moving transport.

I give permission for my child to take part in local educational visits: Yes / No

Type of consent: ICT and Online Learning Platforms

We use online learning platforms to support your child's learning and their information will be shared to create user accounts with (third party privacy notices are available on request from the school office):

Libresoft Librarian (school library)

DB Primary (educational games and homework)

Clicker (reading and writing support)

Class Dojo (rewards system and home/school communication)

I give permission for my child's details to be used to create user accounts on the online learning platforms listed above: Yes / No

Type of Consent: School Meals

Your child's name, class and medical information (food allergies etc) are shared with our school caterers, **Edwards & Blake**, to provide a school meals service at lunchtime.

I give permission for my child's details to be shared with Edwards & Blake catering: Yes / No

PTA

Please note that class lists may be made available to the PTA (Friends of Watton Westfield & Watton Junior Schools) in order to organise and run PTA events / label Christmas presents etc. These will be shredded after use.

I confirm that I have read and understand the Privacy Notice for Pupils and the Acceptable Use Policy.

I confirm the information provided is correct and will notify the school office in writing of any changes.

Signature of parent or legal guardian:

Name of parent or legal guardian:

Date: